The Checklist for Manuscript

Title of article :
Corresponding author :  
Signature :

Please read the uniform requirements of manuscripts attached on the appendix of the Journal of the Korean Academy of Child and Adolescent Psychiatry, and after confirming the following terms, send this with the manuscript to the editorial board. 
(Please fill out a √ in all of the boxes)

1. Form of manuscript
☐ Did you use a line spacing of 1 line (line interval of 200%), page space of left-right 2.5 cm and top-bottom 3 cm, font size of 12 on A4 paper using Microsoft word?
☐ Did you write the manuscript in order of title page, abstract, text, acknowledgements, references, table, figure legends and photos according to the uniform requirements for manuscripts? (Letter of acknowledgement is omittable)
☐ Have you checked that the names and affiliations of the authors do not appear in the main text except on the title page?

2. Title page
☐ Did you write the names and affiliations of all authors in English?
☐ Did you write the name, affiliation, address and contacts (phone number, fax number, e-mail account), ORCID iDs of all authors, other research funds, and conference presentations on the bottom of the title page?
☐ Did you write the running title?

3. Abstract
☐ Did you write the abstract in order of objectives, methods, results, and conclusions, using less then 250 words according to the uniform requirements for manuscripts (Reviews, Special articles, and Case reports can be presented in a free style format)?
☐ Did you select the key words from the Mesh (Medical Subject Heading) listed in Index Medicus and write them below the abstract?

4. Text
☐ Did you write the text according to the order presented in the uniform requirements for manuscripts (Introduction, Methods, Results, Discussion, Conclusions)?
☐ Are the references cited in the text abiding the citing order and methods specified in the uniform requirements for manuscripts?

5. References
☐ Have they all been cited in the text?
☐ Do the names of the articles use words and abbreviations approved by the Index Medicus?
☐ Did you follow the “Uniform requirements for manuscripts of the Journal of the Korean Academy of Child and Adolescent Psychiatry” when listing the references?

6. Tables, photos and figures
☐ Do each of the tables, photos and figures use an independent page and not exceed one page?
☐ Are the titles and contents of all the tables and figures written in English?